

REPORT TO CABINET

Title: **SERVICE MONITORING REPORT**

Date: 23 October 2008

Member Reporting: Councillor Hilton

Contact Officer(s): Andrew Brooker, Head of Finance, x6341

Wards affected: All

1. SUMMARY

- 1.1 This service monitoring report provides a monthly update on service delivery with emphasis on the impact on the council's financial position.
- 1.2 Services are currently projecting expenditure £646k more than the approved estimate (last month £488k). Balances at year end are projected to be £5.381M.
- 1.3 There are no significant overspends reported in the capital programme. £2.665m of the capital programme has slipped to 2009/10 (last month £1.1m), **of which £0.6m relates to Smith's Lane Community Project**, £0.3m on a Fire Health & Safety Compliance Project **and £0.185m on Windsor Library improvements.**

2. RECOMMENDATION: That:

- i) The provisional revenue and capital outturn figures be noted.**
- ii) The capital programme variances and slippage identified in Appendix C be approved.**
- iii) That Directors work with Lead Members to develop proposals to contain expenditure within current budget limit.**

What will be different for residents as a result of this decision?

The Council is responsible for ensuring that it has put in place the proper arrangements to secure economy, efficiency and effectiveness in its use of resources. If the management of services and their budgets are not regularly reviewed, any and all services for residents could be adversely affected and Council Tax levels may be affected.

3. SUPPORTING INFORMATION

3.1 Background

3.2 As at 30 September 2008, total service expenditure for 2008/9 is expected to be £86,529k (up £159k from last month's £86,370k).

3.2 Summaries of the Council's provisional outturn Revenue and Capital financial reports are contained in Appendices A and B respectively. The revenue report includes income and expenditure statements together with a short Directorate report drawing members' attention to key activities affecting the current and future years.

3.3 The Director of Learning & Care reports that its 2008-9 costs are projected to be overspent by £431k (up £158k from last month's £273k).

The Children and Young People budget shows an increase of £124k in expected overspend to £491k since last month. Home to school transport, residential care for disabled and looked-after children have all seen further increases in projected outturn in the last month, partially offset by a further reduction in costs for external fostering.

Adult Social Care now reports an expected overspend of £20k (last month an underspend of £14k). Net external homecare costs have increased by £70k because of greater use of spot purchase contracts, whilst older people's residential and nursing care costs have gone down by £26k as average contributions from service users are greater than budget. There is an additional net underspend of £10k on salary budgets.

3.4 The Director of Community Services reports a variance of £150k (down £30k from last month's £180k) from the approved estimate.

There has been a grant of £10k within planning services for School Travel Plans. The expected shortfall in car parking income has increased by £5k to £170k. Ongoing vacancies within the Development Control Unit and Building Control Unit (-£30k) and a slight improvement in projections for some income areas (-£15k).

The Chief Executive reports that Corporate Services expenditure is expected to be £65k higher than the approved estimate (up £30k from last month's £35k).

Registrars are anticipating that income will be £30k lower than budgeted in 2008/9 for wedding ceremonies due to the current economic conditions and a general year-on-year decline in the number of weddings conducted.

OVERALL POSITION

3.5 Appendix A summarises the project outturn position and shows project year-end reserves to have decreased by £159k to £5.381m

3.7 CAPITAL

Overall Gross Expenditure Budget

3.7.1 Total capital expenditure for 2008/09 is expected to be £34.412m, which is £2.740m below the approved gross budget of £37.152m. This is made up of -£75k variances and £2.665m slippage, summarised as follows: -

	Exp £'000	Inc £'000	Net £'000
Approved Budget August 2008	37,152	-24,004	13,148
Variances identified in July	-75	0	-75
Slippage to 2009/10	<u>-2,665</u>	<u>1,291</u>	<u>-1,374</u>
Projected capital programme 2008/2009	34,412	-22,713	11,699

Projected Variances and Slippage

3.7.2 Community Services report that in comparison to the approved budget, there will be a net under spend of £91k. Learning & Care reports, as per last month, a net overspend of £16k in Schools (other). See appendix C for further details.

3.7.3 In addition to the £1.143m slippage identified in previous months, a further £1.522m has been identified in September. Details are in appendix C.

Overall Programme Status

3.7.4 The project statistics show the following position:

Number of Schemes in Programme	445
Yet to Start	8%
In Progress	57%
(Of which Ongoing Annual Programmes e.g.. Disabled Facilities Grant)	7%
Completed	22%
Devolved Formula Capital Grant schemes (Data not available on budgets devolved to schools)	13%

4. OPTIONS AVAILABLE AND RISK ASSESSMENT^{9+.a\} -

4.1 Options

	Option	Comments	Financial Implications
1.	Accept the report	Directors have a responsibility for managing their Services within the Budget approved by Council. Cabinet has limited power to vary those budgets within the overall budget and policy framework or to re-define the priorities agreed when the	Revenue Capital

	Option	Comments	Financial Implications
		budget was approved. Cabinet does however have responsibility for considering the impact on future year's budgets of the decisions taken.	
2.	Reject the report	This is not an option as The Local Government Act 2003 requires the Royal Borough to monitor its financial position	Revenue Capital

4.2 Risk assessment

Risk assessments are carried out as a matter of course for the delivery of individual services. The main Financial risks are included on the Council's Risk Register . paragraphs 3.8 to 3.15 discuss the risks associated with the current economic downturn.

The Councils Financial Strategy outlines the measures available to it in the event of a series of events that lead to significant projected budget variances being reported.

5. CONSULTATIONS CARRIED OUT

No specific consultation is carried out as this is a regular monitoring report

6. COMMENTS FROM THE OVERVIEW AND SCRUTINY PANEL

Relevant components of this report will be considered by each of the four scrutiny panels as part of their next round of meetings.

IMPLICATIONS

7. The following implications have been addressed where indicated below.

Financial	Legal	Human Rights Act	Planning	Sustainable Development	Diversity & Equality
✓	✓	N/A	N/A	N/A	N/A

Background Papers: Cabinet 24 July 2008 – Monitoring report.

MONITORING REPORT FROM DIRECTOR OF LEARNING & CARE

DATE: 13th November 2008

PURPOSE

To update members on activity within the Learning & Care Directorate during the period to 31 October 2008.

BACKGROUND

The total Learning and Care Budget is projected to be overspent by £383k. **This is a reduction of £48k from the previous month arising mainly from changes in residential care package cost estimates for children looked after.**

SPECIFIC AREAS FOR ATTENTION

Revenue Budget

Children & Young People – Central Schools Budget (DSG)

LA services funded by the Dedicated Schools Grant (DSG) are likely to be overspent by £303k, an increase of £114k compared with last month. The main pressure on the DSG budget continues to be in out-borough special school placements, a demand-led and high-cost budget (of £3.7 million) where relatively small changes in numbers can have a significant effect on costs. The budget was overspent by around £100k in 2007-08. This year has seen an untypically large net increase in the number of children placed. Part of the pressure has been offset by anticipated underspends elsewhere in the DSG funded Schools Budget, most notably in the contingency set aside for in-year school costs where a reassessment of rateable values in around 40 schools has resulted in a rebate to this budget. Allocations to schools for newly qualified teachers has also been less than expected. Any over- or underspends against the ring-fenced DSG at the end of the year budget is carried forward into the following year's Schools Budget, and does not affect the Local Authority funded budget.

Children & Young People – LA funded Budget

The LA funded Children and Young People's budget currently shows a projected overspend of £451k, a decrease of £40k on the £491k overspend reported last month. The main pressures remain in high-cost demand-led budgets such as Home to School Transport, and residential care for vulnerable children. Pressures on the children safeguarding budget relate mainly to the high cost of residential placements for vulnerable children but this month has seen a small net decrease mainly as a result of two placements ending earlier than expected.

Adult Social Care

Adult Social Care currently shows an overspend by £12k, a decrease of £8k on the reported overspend last month of £20k.

Income from service users and third party contributions for Residential and Nursing Placements have continued to increase above budget contributing to a favourable variance on the Older Person Residential and Nursing Care income budget (-£45k). Expenditure on Nursing Care Spot placements has increased reducing the previously reported underspend by £12k, Net effect (-£33k).

There is a projected net saving on the cost of the Rapid Response and Rehabilitation Team which is shared with the PCT (-£30k)

Two new spot placements for clients with a physical disability have commenced from September 2008 resulting in a budget pressure (£30k)

Capital Budget

Since last month the Directorate's approved gross expenditure budget has increased by £246k from £19.612 to £19.858 million. **(This includes schools devolved formula capital projects and other delegated funding totalling £3.534 million).** The increase relates mainly to 08-09 capital grant allocations for:

Scheme	Expenditure £000	Income £000	Funded by
Children & Young People			
Charters Schools devolved allocation	170	(170)	S106 funding
Start-up cost for Primary Strategy	30	(30)	DCSF Primary Strategy grant
IT Client Records	20	(20)	DCSF grant to support IT procurement
Harnessing Technology devolved to schools	26	(26)	DCSF grant allocation for VA schools
TOTAL	246	(246)	

The projected outturn for the Learning and Care capital budget remains unchanged from last month at £16k above budget. This is mainly due to a handful of projects where the tender costs have come in higher than expected. There is currently no slippage reported.

Proposal to bid for new DCSF Capital Grants

The DCSF have recently issued the opportunity to bid for additional capital grants available in 2009-10 and 2010-11 which Learning and Care wish to bid for, as follows:

1) Food Technology: Teaching Food Technology is to become compulsory for Key Stage 3 pupils. To enable this the DCSF is inviting bids from authorities with schools that do not have a teaching space for Food Technology. One school in RBWM, Windsor Boys' School, falls into this category. In addition St Peter's Middle School has a small space, but it is only 50% of the recommended size. A bid has therefore been sent in for these two schools. This amounts to a total possible grant of £600k, although it is likely that only Windsor Boys will be accepted. The deadline for submission of bids was 31 October 2008.

2) 14-19 Diploma Showpiece grant: RBWM's capital grant allocation for 14-19 diplomas is £2m and £6m in 2009-10 and 2010-11 respectively. In addition to this grant, DCSF have offered LAs the chance to bid for an additional pot of money for a 'showpiece' facility for delivering 14-19 diplomas. The maximum grant for this would be £5m. Discussion are underway to ascertain whether such a facility would be a good idea, and if so what, where and how one could be provided. The deadline for this bid is 31 December 08, with a request for additional information if accepted, by Feb 09.

3) School Kitchen up-grades. DCSF have recently decided that additional capital funding should be offered to all authorities who submit plans to increase school lunch take-up by building or refurbishing school kitchens or improving dining areas and facilities. No financial allocation has been suggested, but the assessment of bids will include projected up-take of meals and deprivation levels. An Expression of Interest must be submitted by Christmas 08. Further information will be required by Feb 09.

MONITORING REPORT FROM DIRECTOR OF COMMUNITY SERVICES

DATE: 23 October 2008

PURPOSE

To update members on activity within the Community Services Directorate during the period to September 2008.

BACKGROUND

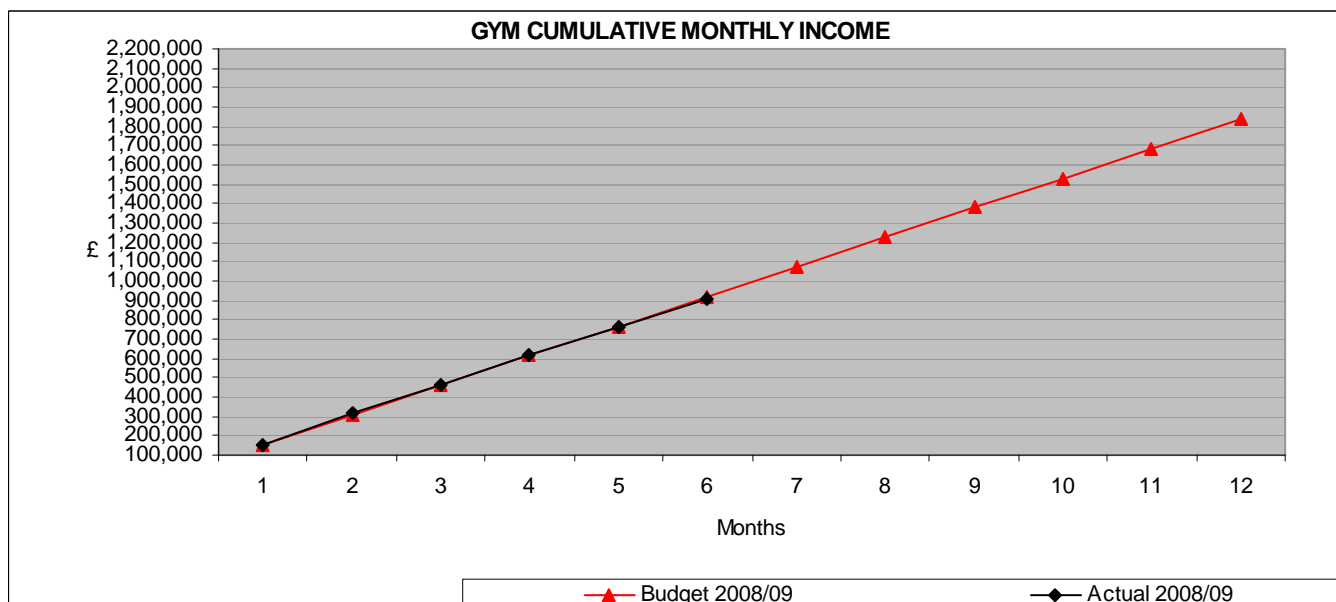
The key issues identified in this month's Budget Monitoring Report are:

- Continual review by the directorate on income levels in the light of economic outlook

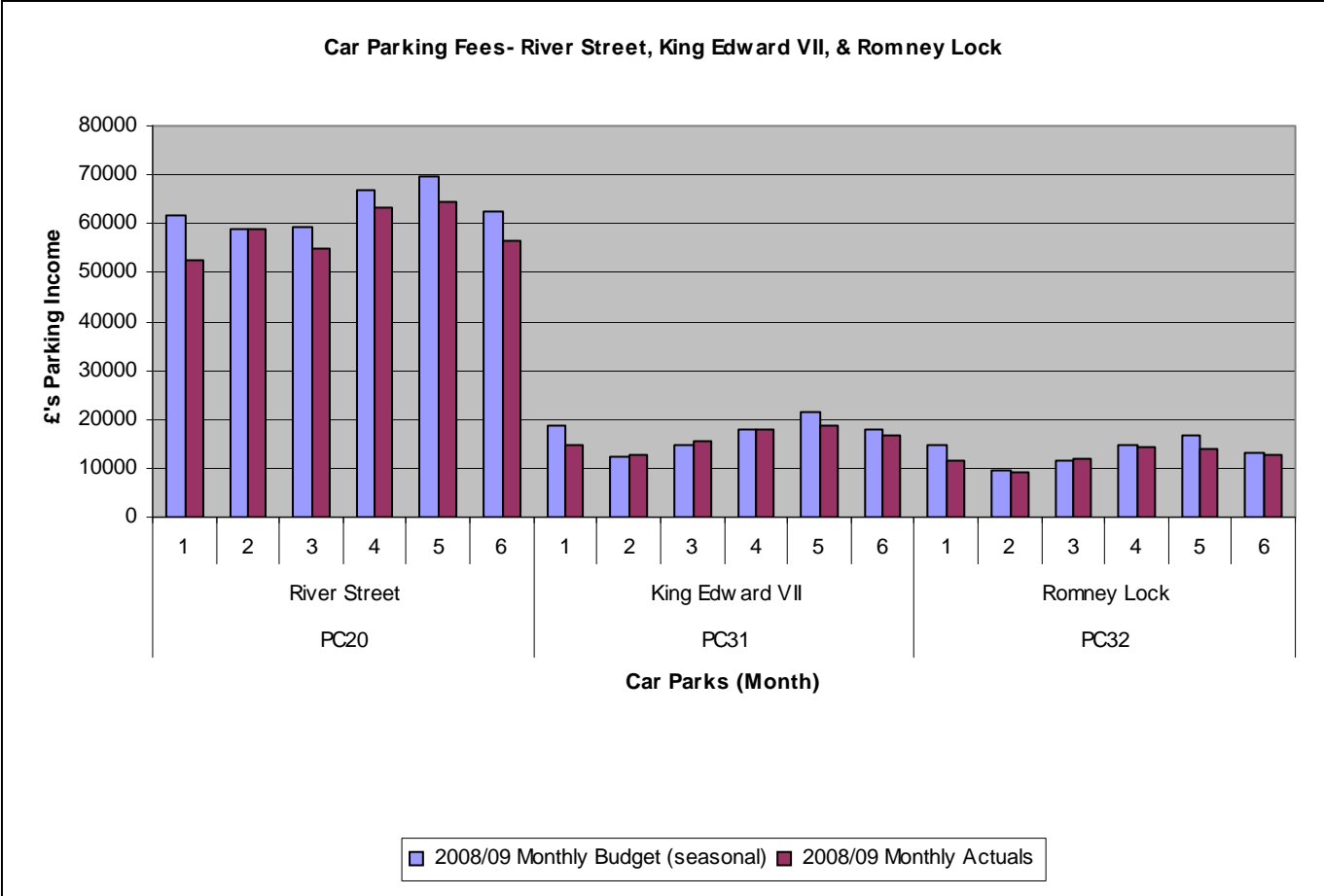
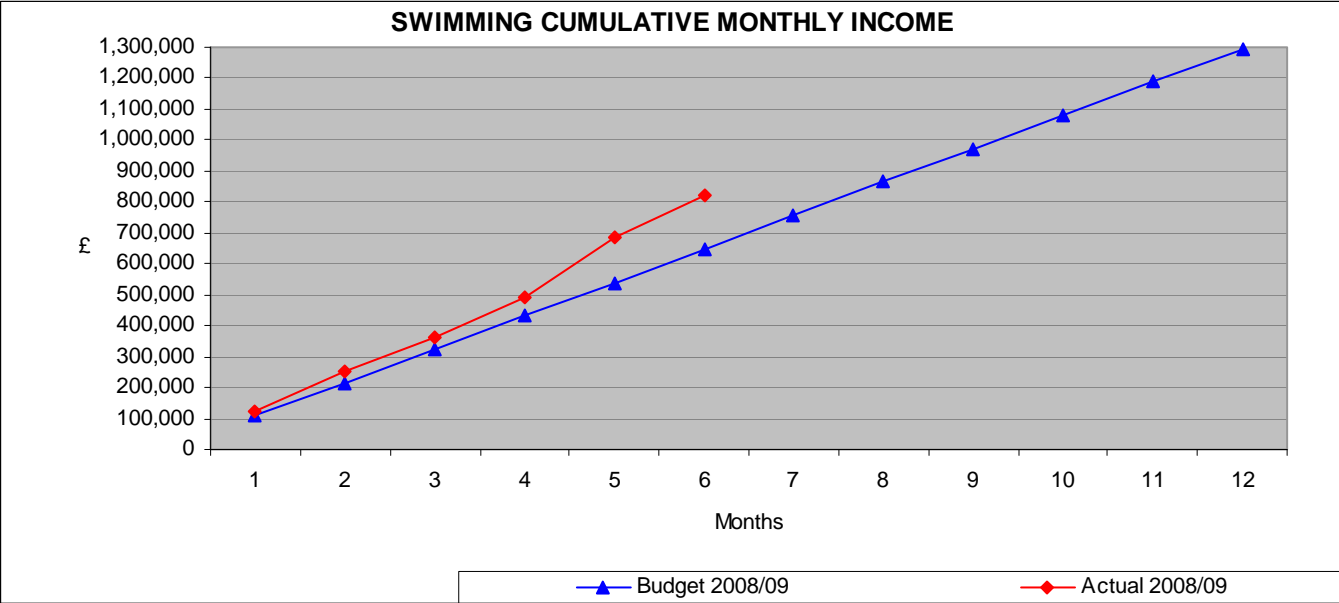
SPECIFIC AREAS FOR ATTENTION

Revenue

1. The Leisure Centres income levels are currently in line with budget as shown in the graphs. Car parking income is continuing as reported last month and the graph below shows a month on month comparison for the main tourist car parks in Windsor.
2. The measures to address these savings are shown on the detailed budget monitoring sheets.
3. The Department for Culture, Media and Sport have recently confirmed, following consultation with Local Authorities, the size of grants to be offered for providing more free swimming to the over 60's and under 16's. The Over 60's grant will match the loss of income at £39K per annum, and would therefore extend the limited free swimming we already offer to free swimming for all over 60's at all times of public swimming. However the offer for Under 16's is only £73K over two years whilst the loss of income would be £600K and so the Council is not in a position to pursue this.. The result is therefore a significant benefit for the Over 60's and a great disappointment that the DCMS is not prepared to support our Under 16's to the level required .



We understand our neighbouring authorities are mostly in a very similar position.



REVENUE BUDGET MONITORING STATEMENT

SUMMARY	Budget	2008/09	
		Approved Estimate	Variance
	£000	£000	£000
Learning & Care			
Children & Young People - DSG funded	73,160	73,040	194
Dedicated Schools Grant	(73,432)	(73,269)	(194)
Children & Young People - LA funded	13,280	16,021	491
Adult Social Care	29,143	29,422	20
Director's Office	393	291	0
Strategy & Resources	1,897	2,412	(60)
Housing	908	949	(20)
Specific Government Grants	(1,835)	(523)	0
Total Learning & Care	43,514	48,343	431
Community Services			
Highways & Engineering	3,540	3,890	(5)
Streetcare & Operations	4,215	4,215	0
Planning Services	2,291	2,291	(15)
Public Protection & Sustainability	9,767	9,899	0
Asset Management	(760)	(732)	0
Leisure Services	2,563	2,606	0
Libraries, Information, Arts & Heritage	2,902	2,917	0
Parking Services	(2,812)	(2,772)	170
Corporate Management	512	471	0
Total Community Services	22,218	22,785	150
Corporate Services			
Corporate Management	651	650	0
Democratic Services	2,818	2,791	20
Legal Services	1,049	1,065	19
Corporate Performance and Development	875	1,256	(50)
Business Improvement	2,753	2,716	60
Customer Service Centre	1,115	1,209	17
Finance	2,932	2,984	49
Human Resources	1,696	1,696	(50)
Procurement	347	388	0
Total Corporate Services	14,236	14,755	65
TOTAL EXPENDITURE	79,968	85,883	646
Contribution from Earmarked Reserve	0	(591)	0
Contribution to Capital Reserve	0	200	0
Corporate Initiatives	(376)	(331)	44
Levies-			
Environment Agency	130	130	0
Capital Financing inc Interest Receipts	5,414	5,414	(700)
NET REQUIREMENTS	85,136	90,705	(10)
Less - Special Expenses	(1,075)	(1,075)	0
Transfer (from)/ to balances	0	(384)	10
GROSS COUNCIL TAX REQUIREMENT	84,061	89,246	0
Working Balances	5,735	5,755	5,371
Transfer from/to balances	0	(384)	10
	<u>5,735</u>	<u>5,371</u>	<u>5,381</u>

* With effect from 1st April 2008, area based grants are treated as general grants and are used to fund the overall gross council tax requirement. The approved estimate has been adjusted to reflect this requirement, and the £5,188k is now incorporated with formula grant and non-domestic rates income in order to achieve a balanced budget. The transfers to and from the balances have been adjusted accordingly.

LEARNING & CARE DIRECTLY MANAGED COSTS	2008/09		Variance- Manager's Forecast	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
CHILDREN & YOUNG PEOPLE - DSG FUNDED SCHOOLS BUDGET				
INDIVIDUAL SCHOOLS BUDGET				
Expenditure	79,495	84,495	0	
Income	(17,116)	(21,076)	0	
Net	62,379	63,419	0	
CENTRAL SCHOOLS BUDGET				
Expenditure	14,324	13,276	194	1-5
Income	(3,543)	(3,655)	0	
Net	10,781	9,621	194	
DEDICATED SCHOOLS GRANT				
Expenditure	0	(225)	(194)	6
Income	(73,432)	(73,044)	0	
Net	(73,432)	(73,269)	(194)	
TOTAL DSG FUNDED SCHOOLS BUDGET	(272)	(229)	0	
LA FUNDED LEARNING & CARE				
CHILDREN & YOUNG PEOPLE - LA FUNDED				
Expenditure	20,193	20,212	424	7,8,9,10,11,12,13, 27
Income	(6,913)	(4,191)	67	14
Net	13,280	16,021	491	
ADULT SOCIAL CARE				
Expenditure	40,143	40,335	(121)	15,17,18,21-24,27
Income	(11,000)	(10,913)	141	16, 19, 20
Net	29,143	29,422	20	
DIRECTOR'S OFFICE				
Expenditure	393	291	0	
Income	0	0	0	
Net	393	291	0	
STRATEGY & RESOURCES				
Expenditure	2,335	2,819	(60)	27
Income	(438)	(407)	0	
Net	1,897	2,412	(60)	
HOUSING				
Expenditure	2,811	2,822	(20)	25,26
Income	(1,903)	(1,873)	0	
Net	908	949	(20)	
SPECIFIC GOVERNMENT GRANTS				
Expenditure	0	0	0	
Income	(1,835)	(523)	0	
Net	(1,835)	(523)	0	
TOTAL LA FUNDED LEARNING & CARE	43,786	48,572	431	

TOTAL DIRECTLY MANAGED COSTS	43,514	48,343	431
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LEARNING & CARE

Note	Explanation
1	<p><u>Payments to Early Years PVI providers</u> Approved gross estimate: £3,040k Variation: + £27k (+ £27k) First reported at Cabinet: Aug 08 RBWM pays grant to private, voluntary and independent nursery and childcare providers up to 12.5 hours per child per week for over 2,000 3 and 4 year olds under the Government's policy for the free entitlement to nursery education and childcare. This is a demand led budget. Latest analysis of children in the PVI sector suggests that payments will exceed the £3 million budget by £27k. Numbers of children can vary from term to term depending on take-up.</p> <p>Action: by Head of Children's Services</p>
2	<p><u>Inclusion service</u> Approved gross estimate: £2,124k Variation: - £35k (- £35k) First reported at Cabinet: Aug 08 The Inclusion service in total is expected to underspend by approximately £35,000 mainly due to temporary management vacancies. The Service is to be temporarily reorganised & vacant posts filled in the Autumn Term.</p> <p>Action: by Head of Children's Services</p>
3	<p><u>Out-of-Borough Special school placements - DSG funded</u> Approved gross estimate: £3,715k Variation: + £340k (200k) First reported at Cabinet: Jul 08 Out of Borough special school placements are typically very expensive and can cost up to £4k per week. The budget was £100k overspent in 2007-08. This budget covers 50% of the 17 placements joint funded with children's safeguarding and the full cost of the c.60 SEN placements funded entirely by the central Schools Budget. The service has recently seen an increase in the number of children being placed and this is likely to result in an increased overspend, now projected to be around £340k. Although the base budget was uplifted by more than inflation to reflect the typically high increase in fees, this may not have been sufficient to cover actual costs.</p> <p>Action: by Head of Children's Services</p>
4	<p><u>Maternity insurance for schools</u> Approved gross estimate: £107k Variation: + £30k (+ £30k) First reported at Cabinet: Aug 08 The DSG funds an insurance scheme to cover the additional costs to schools of staff who are on maternity leave. This year has seen a larger than usual number of staff taking maternity leave, which is likely to result in a potential overspend of £30k.</p> <p>Action: by Head of Children's Services</p>
5	<p><u>Central school services</u> Approved gross estimate: £360k Variation: - £168k (-£30k) First reported at Cabinet: Aug 08 The increase in the underspend relates mainly to a reduction in rates payable arising out of a reassessment of rateable values in around 40 schools. This is likely to result in a refund of around £160k which will come back into the central Schools Contingency budget. A further small underspend is expected against some property related budgets.</p> <p>Action: by Head of Children's Services</p>

LEARNING & CARE

Note	Explanation
6	<p><u>Dedicated Schools Grant</u> Approved gross estimate: £73,044k Variation: - £194k (- £192k) First reported at Cabinet: Jul 08 The total overspend reported above will be carried forward into the next year and be a first call on the 09-10 DSG. Action: by Head of Children's Services</p>
7	<p><u>Home to School Transport</u> Approved gross estimate: £2,072k Variation: +90k (+£51k) First reported at Cabinet: Jun 08 The projected overspend on the Home to School Transport budget has risen by around £39k to £90k in total. In addition to the increased costs of post SEN 16 pupils reported previously, the increase also reflects additional cost pressures arising from the changes at the start of the new academic year. These include the addition of a new bus route at Waltham St. Lawrence under 'safer routes to school' advice, the high cost of wheelchair transport for specific individuals starting secondary school, an increased requirement for passenger assistants on SEN routes, and the impact of fuel cost increases on new contracts. Other pressures may emerge during the course of the year. Some of these issues are the subject of an ongoing review into home to school transport. Action: by Head of Children's Services</p>
8	<p><u>Residence order allowances</u> Approved gross estimate: £171k Variation: + £19k (+£21k) First reported at Cabinet: Jun 08 The first quarter payments for residence order allowances suggests that there will be a projected overspend for the year of £19k. This is slightly less than reported last month but still consistent with the pattern of pressures on this budget seen at the end of last financial year. Whilst unit costs are relatively stable, the number of users receiving payments (around 30) is slightly higher than expected. Residence order allowances are paid where children are being looked after by closed relatives other than parents. Action: by Head of Children's Services</p>
9	<p><u>Disabled children</u> Approved gross estimate: £827k Variation: + £79k (+ £52k) First reported at Cabinet: Jun 08 The disabled children budget was overspent in 2007-08 by £102k. Whilst the number of placements has decreased by one compared with last year (11 disabled children currently have residential placements), the individual cost of placements remains high, and the budget now looks likely to be overspent by £79k in 2008-09, an increase of £27k on last month. This increase reflects the higher than expected respite costs incurred over the summer holidays. Action: by Head of Children's Services</p>

LEARNING & CARE

Note	Explanation
10	<p><u>Looked after children</u> Approved gross estimate: £825k Variation: + £ 186k (+ £117k) First reported at Cabinet: Jul 08 The high cost of placements and unexpected demand for residential places can have a disproportionately significant effect on the budget. This has been the case in the last month where the expected overspend has risen by £69k to £186k over budget. The increase on last month is mainly due to two main factors: the additional costs of a high cost placement (£4,500 per wk) that will now be extended beyond the few months originally planned, and the addition of a new service user who social care costs were previously being funded by the education budget.</p> <p>Action: by Head of Children's Services</p>
11	<p><u>Agency foster care payments</u> Approved gross estimate: £150k Variation: - £85k (-£51k) First reported at Cabinet: Jun 08 Children are placed in agency foster care at an average cost of between £700 and £1200 per week only when a suitable internal placement cannot be found. Last month only two children were placed with external foster agencies, fewer than last year. One of those children has now been adopted. The increased underspend reflects this change in circumstances.</p> <p>Action: by Head of Children's Services</p>
12	<p><u>Internal foster care</u> Approved gross estimate: £958k Variation: - £21k (- £46k) First reported at Cabinet: Sep 08 Foster care payments are paid to RBWM's foster parents in the form of monthly and annual allowances. Last year the number of children in internal foster care homes was in the region of 50. This year this figure has fallen to 45 resulting in a projected underspend of £21k.</p> <p>Action: by Head of Children's Services</p>
13	<p><u>Youth & Community - Outdoor Education</u> Approved estimate: £158k Variation: - £32k (+£32k) First reported at Cabinet: July 08 The previously reported overspend in relation to outdoor Education projects has been reforecast in the light of staff vacancies over the summer months. Action has also been taken to bring back on track other services in the Y&C budget that were previously reporting overspends. The result of these factors has been to turn the projected overspend into an underspend of - £32k. This has been partially offset by an increase in unachievable income related to Outdoor Education projects (see below).</p> <p>Action: by Head of Children's Services</p>
14	<p><u>Youth & Community - Outdoor Education Income</u> Approved estimate: (£119k) Variation: +£67k (+ £67k) First reported at Cabinet: July 08 Unachievable income in relation to Outdoor Education projects budgets has increased to £67k over the summer months.</p> <p>Action: by Head of Children's Services</p>

LEARNING & CARE

Note	Explanation
15	<p><u>External Homecare - Externally Purchased Hours - Expenditure</u> Approved estimate: £2,384k Variation: £100k (£0k) First reported at Cabinet: Jun 08 One of our block providers continues to provide less than half the targeted 80% of hours in their zone. As a consequence, higher spot purchased care is being utilised, leading to a cost pressure. The expected reduction in use of the highest of these spot purchasers has not happened as many of our medium cost spot providers are at full capacity. These pressures are now expected to be covered by settlement from the provider. At present the number of hours of care being delivered exceeds the budget by 114 hours per week and these additional hours are met from Spot purchases. This is expected to cost an additional £50k in the current year, with a further £30k potential pressure relating to additional volume increases. There will also be a cost pressure of £20k arising from a revision of charges from a spot provider.</p> <p>Action: by Head of Adult Services</p>
16	<p><u>External Homecare - Externally Purchased Hours - Income</u> Approved estimate: -£834k Variation: +0k (+£30k) First reported at Cabinet: July 08 The previously expected shortfall in income for External Homecare services is now remedied as it is expected that the volume of care purchased will be greater than the budget giving rise to additional income, and a number of higher need service users have been replaced by those with lower needs within Extra Care schemes giving rise to a higher proportion of paid for hours .</p> <p>Action: by Head of Adult Services</p>
17	<p><u>In-House Homecare - Expenditure</u> Approved estimate: £1,833k Variation: +£30k (+£30k) First reported at Cabinet: July 08 Impact of phasing in of budget savings initiatives will mean that the full savings target will not be achieved in year.</p> <p>Action: by Head of Adult Services</p>
18	<p><u>Older Person - Residential & Nursing Care - Expenditure</u> Approved estimate: £9,531k Variation: -£192k (-£192k) First reported at Cabinet: July 08 The average number of Spot purchased Residential placements for the year is 3 above budget while average prices are slightly below budget. This results in an overspend of £47k. Nursing Spot purchases are however declining with the average placements for the year being 11 below budget although average price per bed has risen above budget. This gives rise to an underspend of -£239k.</p> <p>Action: by Head of Adult Services</p>
19	<p><u>Older Person - Residential & Nursing Care - Income from Service Users and Health.</u> Approved estimate: -£3,529k Variation: -£51k (+£9k) First reported at Cabinet: July 08 Average contribution received from service users for Residential and Nursing placements for Older People, are greater than budget. The impact of this is partly offset by the decrease in expected Spot placements and the under-utilisation of interim contract beds. The net effect on service user contributions is over-achievement of income by -£91k. However the lower volume of Nursing placements has a direct impact on the amount of Free Nursing Care that can be recovered from the PCT which is causing a pressure of £40k.</p> <p>Action: by Head of Adult Services</p>

LEARNING & CARE

Note	Explanation
20	<p><u>Older Person - Residential & Nursing Care - Other Income</u> Approved estimate: -£257k Variation: +£192k (+£158k) First reported at Cabinet: July 08 There is a significant pressure arising from an income sharing agreement with one of our block Residential & Nursing care providers. RBWM is entitled to a share of income from the sale of beds to non-RBWM service users. The provider is finding it difficult to fill these places and therefore there is a reduction in the expected income to RBWM. Projections are based on current occupancy levels but RBWM are working in partnership with the provider to improve the situation. Action: by Head of Adult Services</p>
21	<p><u>Physical Disability - Expenditure</u> Approved estimate: £475k Variation: -£25k (-£25k) First reported at Cabinet: Jun 08 Expected savings against budgets for Occupational Therapy equipment Action: by Head of Adult Services</p>
22	<p><u>Elderly & Physical Disability - Expenditure</u> Approved estimate: £2,166k Variation: -£34k (-£34k) First reported at Cabinet: July 08 Savings realised following finalisation of 2007/08 accounts for Emergency Duty Team and Rapid Response & Rehabilitation service. Action: by Head of Adult Services</p>
23	<p><u>Learning Disability - Expenditure</u> Approved estimate: £13,927k Variation: -£60k (-£60k) First reported at Cabinet: Jun 08 Savings of £30k from schemes run by Housing Associations following finalisation of their 2007/08 accounts. Further savings on Learning Disability placements of -£30k due to movements in start dates of expected packages. Action: by Head of Adult Services</p>
24	<p><u>Mental Health - External Care - Expenditure</u> Approved estimate: £1,581k Variation: +£101k (+£101k) First reported at Cabinet: July 08 There has been an increase in demand over the year for care placements for service users with a mental health problem including one high cost placement for an 18 year old service user transferring from Children's Services. Reduced projection in August mainly due to notice being given on two placements. Action: by Head of Adult Services</p>

LEARNING & CARE

Note	Explanation																						
25	<p><u>Homelessness - Expenditure</u> Approved estimate: £91k Variation: +£15k (+£15k) First reported at Cabinet: Jun 08 A shortage of three bedroom homes for rent has led to longer stays in temporary accommodation of larger families, which in turn has resulted in an increase in the cost of temporary accommodation as demand increases against a static supply. Availability of such homes has now improved, as a result of 6 properties being purchased in collaboration with MHDA in Maidenhead.</p> <p>Action: by Head of Housing</p>																						
26	<p><u>Supporting People - Expenditure</u> Approved estimate: £2,213k Variation: -£35k (-£35k) First reported at Cabinet: Jun 08 Prepayment of invoice in 2007/08 has resulted in a one-off saving in Supporting People care budgets for 2008/09.</p> <p>Action: by Head of Housing</p>																						
27	<p><u>Staffing Budgets</u> Approved estimate: Variation: £52k (£52k) First reported at Cabinet: Jun 08 Latest analysis of staffing budgets across the Learning and Care Directorate, taking account of latest information on vacancies, appointments and the managed vacancy factor, suggests that there will be an overspend of £52k at the end of the year. The breakdown across service areas is as shown below. The projected overspend against safeguarding reflects the net overspend of all safeguarding staff budgets and is mainly due to the cost of filling vacancies in a high risk area of work with agency staff.</p> <table border="0"> <tr> <td>Children & Young People Management</td> <td>£28k</td> </tr> <tr> <td>School Improvement</td> <td>£16k</td> </tr> <tr> <td>Extended Learning</td> <td>£13k</td> </tr> <tr> <td>SEN Commissioning & Contracts</td> <td>£24k</td> </tr> <tr> <td>Safeguarding children - children in need</td> <td>£107k</td> </tr> <tr> <td>Community Care Management</td> <td>£10k</td> </tr> <tr> <td>Elderly & Physical Disability</td> <td>£10k</td> </tr> <tr> <td>Learning Disability</td> <td>- £30k</td> </tr> <tr> <td>Mental Health Care Management & Services</td> <td>- £31k</td> </tr> <tr> <td>Strategy & Resources</td> <td>- £60k</td> </tr> <tr> <td>Total</td> <td>£87k</td> </tr> </table> <p>Action: by Head of Services</p>	Children & Young People Management	£28k	School Improvement	£16k	Extended Learning	£13k	SEN Commissioning & Contracts	£24k	Safeguarding children - children in need	£107k	Community Care Management	£10k	Elderly & Physical Disability	£10k	Learning Disability	- £30k	Mental Health Care Management & Services	- £31k	Strategy & Resources	- £60k	Total	£87k
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COMMUNITY SERVICES DIRECTLY MANAGED COSTS	2008/09		Variance- Manager's Forecast	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
HIGHWAYS & ENGINEERING including:- Street Lighting, Winter Maintenance & Public Transport Support				
Expenditure	4,587	4,587	(10)	2
Income	(1,047)	(697)	5	1
Net	3,540	3,890	(5)	
STREETCARE & OPERATIONS including:- Highway Maintenance and Amenity Litter				
Expenditure	4,853	4,856	0	
Income	(638)	(641)	0	
Net	4,215	4,215	0	
PLANNING SERVICES				
Expenditure	4,682	4,682	(40)	4,7,9
Income	(2,391)	(2,391)	25	3,5,6,8
Net	2,291	2,291	(15)	
PUBLIC PROTECTION & SUSTAINABILITY including:- Refuse Collection & Disposal, Recycling, Env Health & Trading Standards				
Expenditure	9,979	10,104	0	
Income	(212)	(205)	0	
Net	9,767	9,899	0	
ASSET MANAGEMENT including:- Industrial & Commercial Estates & Administrative Buildings				
Expenditure	3,547	3,547	45	10
Income	(4,307)	(4,279)	(45)	10
Net	(760)	(732)	0	
LEISURE SERVICES including;_ Parks, Cemeteries & Leisure Centres				
Expenditure	9,604	9,647	0	
Income	(7,041)	(7,041)	0	
Net	2,563	2,606	0	
LIBRARIES, INFORMATION, ARTS & HERITAGE				
Expenditure	3,137	3,152	0	
Income	(235)	(235)	0	
Net	2,902	2,917	0	
PARKING SERVICES				
Expenditure	3,858	3,858	20	11
Income	(6,670)	(6,630)	150	11
Net	(2,812)	(2,772)	170	
CORPORATE MANAGEMENT				
Expenditure	522	471	0	
Income	(10)	0	0	
Net	512	471	0	

TOTAL DIRECTLY MANAGED COSTS	22,218	22,785	150
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CAPITAL PROGRAMME 2008/2009

Monitoring as at 18/09/08

Portfolio Summary

Corporate Services

Business Improvement	1,196	0	1,196	1,300	0	1,300	623
CSC	154	0	154	320	(59)	261	19
Other	225	(10)	215	347	(16)	331	189

Total Corporate Services

1,575 (10) 1,565 1,967 (75) 1,892 831

Community Services

Local Transport Plan	4,534	(1,540)	2,994	4,828	(1,603)	3,225	291
Operations	685	(25)	660	967	(25)	942	119
Public Protection	760	(510)	250	768	(480)	288	374
Planning	147	(11)	136	165	(31)	134	22
Library & Information Service	1,584	(470)	1,114	2,094	(696)	1,398	82
Leisure Centres	595	(225)	370	626	(225)	401	174
Outdoor Facilities	2,285	(2,250)	35	2,901	(2,851)	50	476
Asset Management	1,647	0	1,647	1,826	0	1,826	232
Car Park Schemes	1,585	(1,485)	100	1,398	(1,298)	100	214

Total Community Services

13,822 (6,516) 7,306 15,573 (7,209) 8,364 1,984

Learning & Care

Adult Social Care	146	(80)	66	121	(43)	78	(4)
Children & Young People – General	0	0	0	2,638	(1,255)	1,383	1,045
Children & Young People – Schools (Form)	3,180	(3,180)	0	3,339	(3,365)	(26)	1,963
Children & Young People – Schools (Other)	10,922	(9,080)	1,842	11,193	(9,826)	1,367	2,354
Housing	1,764	(1,724)	40	2,039	(1,999)	40	0
Learning & Care – General	171	(121)	50	282	(232)	50	38

Total Learning & Care

16,183 (14,185) 1,998 19,612 (16,720) 2,892 5,396

Total Committed Schemes

31,580 (20,711) 10,869 37,152 (24,004) 13,148 8,211

External Funding

Government Grants	(13,470)			(15,556)			
Developers' Contributions	(6,830)			(8,037)			
Other Contributions	(411)			(411)			

Total External Funding Sources

(20,711)

(24,004)

(22,713)

Total Corporate Funding

10,869

13,148

11,699

PROJECTIONS					
GROSS EXPENDITURE					
2008/09 Gross Expenditure Projected	2009/10 SLIPPAGE Projected	TOTAL Gross EXPENDITURE Projected	VARIANCE Projected	VARIANCE Projected	
(£'000)	(£'000)	(£'000)	(£'000)	(%)	
1,300	0	1,300	0	0	
320	0	320	0	0.0	
285	62	347	0	0.0	
1,905	62	1,967	0	0.0	
4,693	150	4,843	15	0.3	
909	58	967	0	0.0	
842	0	842	74	9.6	
155	0	155	(10)	(6.1)	
1,115	979	2,094	0	0.0	
546	80	626	0	0.0	
2,515	386	2,901	0	0.0	
1,526	300	1,826	0	0.0	
578	650	1,228	(170)	(12.2)	
12,879	2,603	15,482	(91)	(8.3)	
121	0	121	0	0.0	
2,638	0	2,638	0	0.0	
3,339	0	3,339	0	0.0	
11,209	0	11,209	16	0.1	
2,039	0	2,039	0	0.0	
282	0	282	0	0.0	
19,628	0	19,628	16	0.1	
34,412	2,665	37,077	(75)	(.2)	

Capital Monitoring Report - September 2008

Variances & Slippage

Overall Projected Expenditure and Slippage

Total capital expenditure for 2008/09 is expected to be £34.412m, which is £2.74m below the approved budget.

This is made up of £75k variances, £2.665m slippage and is summarised as follows:-

Community Services report that in comparison to the approved budget, there will be a net underspend of £91k as follows.

-200	CG25	Nicholsons MSCP - As previously reported, waterproofing scheme under review - funding not identified
15	CE14	Highways Surfacing Contract - Additional S106 funding identified. To be approved at prioritisation sub committee
74	CE70	Recycling Activities. Waste Infrastructure grant pending prioritisation sub committee approval
-10	CG13	Open Space audit. Projected underspend
30	CE29	Decriminalised Parking Enforcement. Cabinet Report 24/7/08 approved additional phases of works. Investigate possibility of funding excess from S106
<u>-91</u>		

As previously reported, Learning & Care report that in comparison to the approved budget, there is likely to be a net overspend of £16k in the Schools (other) area as follows

11	CJUZ	Furze Platt Dance Studio- Additional expenditure to pay final disputed invoice.
13	CKRE	Dedworth Green Rewire & Fire alarm - Final tender figures have increased from last month
-20	CKRT	Courthouse Junior - Heating Pipework Phase II- Reduced tender figure
-8	CKRW	Woodlands Park - Heating Pipework Replacement-Reduced tender figure
5	CKSA	Waltham St Lawrence-Rewiring and New Fire Alarm-Higher tender figure
15	CKSB	Wraysbury - Rewiring and New Fire Alarm-Final tender figures have increased from last month
<u>16</u>		

There are no variances to report for Resources

Slippage now stands at £2.665m. New slippage identified in September is as follows

50	CE21	Construction of New Footways-Report to Cabinet Prioritisation Sub-Committee
100	CG08	Intelligent Traffic Systems - VMS signs to be delivered 2009/10
10	CE51	River Street - PC Turnstile - Scheme under review
23	CE59	CCTV - Report to cabinet 23.10.08
20	CL70	Library Management System Replacement-Linked to installation of RFID machines at Windsor Library 2009/10
600	CL77	Smith's Lane Community Project-Discussions with Health Partners to agree architect finalised. Awaiting conclusion of brief.
24	CR16	Heating/Ventilation Mhead Library-Design works still underway, due to necessity of English Heritage requirements
50	CR84	Maidenhead Library-Counter/RFID Self-Service-Scheme reliant on success of Windsor self-service project
185	CR87	Windsor Library-Phased Improvements-Design works ongoing. Expected completion early 2009/10
80	CR57	Charters RC-Entrance, Car Parking and Signage-Other building works preventing this scheme from going ahead
20	CL30	P&OS-Purchase of Land re New Parks-Scheme dependant on Cox Green / Holyport Manor School project
70	CL31	P&OS-Thames-side Parks,Mhd: Guards Club - Not all S106 received in current year
300	CM10	Fire, H&S and Glazing Compliance
-10	CR59	Charter's Changing Facilities (reversed)
<u>1,522</u>		